

Ref. No. LMCP/DIR/2026/924A

Date : 2/5/26

Lucknow Model College of Pharmacy By-Laws and Rules & Regulations for Institutional Research Panel (IRP)

1. Short Title and Commencement

1. These rules shall be called the “LMCP Institutional Research Panel (IRP) By-Laws and Regulations.”
2. These rules shall come into force with immediate effect after approval by the Head of Institution.

2. Objectives of the Institutional Research Panel (IRP)

The Institutional Research Panel (IRP) is constituted to:

- Promote integrity, ethics, and transparency in research activities.
- Ensure originality in dissertations, theses, publications, and academic research.
- Prevent plagiarism, fabrication, falsification, and other research misconduct.
- Examine complaints related to research malpractice.
- Recommend disciplinary action and corrective measures wherever required.

3. Constitution of IRP

The Institutional Research Panel shall consist of:

Designation	Role
Chairman	Patron
Director	Chairperson
Research Coordinator	Member Secretary
Two Senior Faculty Members	Members
External Academic/Research Expert	Member
Legal/Ethics Expert	Special Invitee

Tenure

- Members shall hold office for a period of **3 years**.
- Any vacancy shall be filled by nomination of the Head of Institution.

4. Jurisdiction of the IRP

The IRP shall examine matters relating to:

1. Master's thesis/Bachelor dissertations submitted by students.
2. Research papers/articles submitted by students, staff, and faculty members.

If prima facie evidence exists, the IRP shall:

1. Notify the concerned individual.
2. Provide opportunity for written explanation.
3. Examine documents, similarity reports, and research records.
4. Conduct hearings if required.

Timeline

- The IRP shall complete investigation and submit recommendations within **30 days** from:
 - Receipt of complaint, or
 - Initiation of proceedings.

8. Recommendations and Penalties

Based on the severity of misconduct, the IRP may recommend:

A. Minor Violations

- Warning letter
- Mandatory corrections
- Re-submission of work
- Counselling on research ethics

B. Moderate Violations

- Rejection of thesis/dissertation
- Withholding academic credits
- Withdrawal of publication
- Debarment from research activities for a specified period

C. Major Violations

- Cancellation of registration
- Suspension from institution
- Termination of employment (for staff/faculty)
- Reporting to regulatory/statutory authorities

9. Final Decision

1. The IRP shall forward its report along with recommendations and justification to the **Head of Institution**.
2. The **final course of action** shall be decided by the Head of Institution.
3. The decision of the Head of Institution shall ordinarily be final and binding.

10. Right to Appeal

1. The aggrieved party may file an appeal within **15 days** from the date of communication of decision.
2. The appeal shall be submitted to the Head of Institution.
3. The appellate decision shall be final.

11. Confidentiality

- All proceedings of the IRP shall remain confidential.
- Information shall only be disclosed to authorized persons.

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Director (Academics & Research)
Lucknow Model College of Pharmacy

12. Record Maintenance

The IRP shall maintain records of:

- Complaints received
- Investigation reports
- Proceedings conducted
- Recommendations made
- Final decisions

Records shall be preserved for a minimum period of **5 years**.

13. Ethical Standards

All students, staff, and faculty members of Lucknow Model College of Pharmacy shall:

- Follow research ethics and academic integrity.
- Avoid plagiarism and unethical practices.
- Ensure proper citation and acknowledgement.
- Comply with institutional and statutory research guidelines.

14. Amendment of Rules

The Head of Institution reserves the right to amend, modify, or revise these by-laws whenever necessary in the interest of academic and research integrity.

15. Interpretation

In case of any ambiguity in interpretation of these rules, the decision of the Head of Institution shall prevail.

Prof. Dr. Shashank Tiwari

Director (Academics & Research)/HOI

Prof. Dr. Shashank Tiwari Date: May 2, 2026
Director (Academics & Research) Place: Lucknow
Lucknow Model College of Pharmacy